MATURA WRITING TASKS
BIOGRAPHY

Level B1

Your goal at B1: Write a clear, well-organised biography in time order. Use past tenses correctly, simple time linkers, and short paragraphs. Say who the person is and why they matter.

B1 · PHASE 1 – MATCH THE STAGE OF LIFE

A biography follows a life in order. Match each life stage to the right detail. **Careful – they are not in the same order!** Write the pairs, e.g. 1–d.

Life stage	Detail (mixed up)
1 Early life	a She won a gold medal at the Olympics.
2 Education	b She was born in a small village in 1985.
3 Career success	c She is remembered as a national hero.
4 Later life	d She studied sport at university.
5 Legacy	e She retired and became a coach.

TASK: Then put details b, d, a, e, c into the correct time order.

B1 · PHASE 2 – TIME LINKERS (MATCH)

Biographies use time words to show order. Match each linker to its use. **The order is mixed up.**

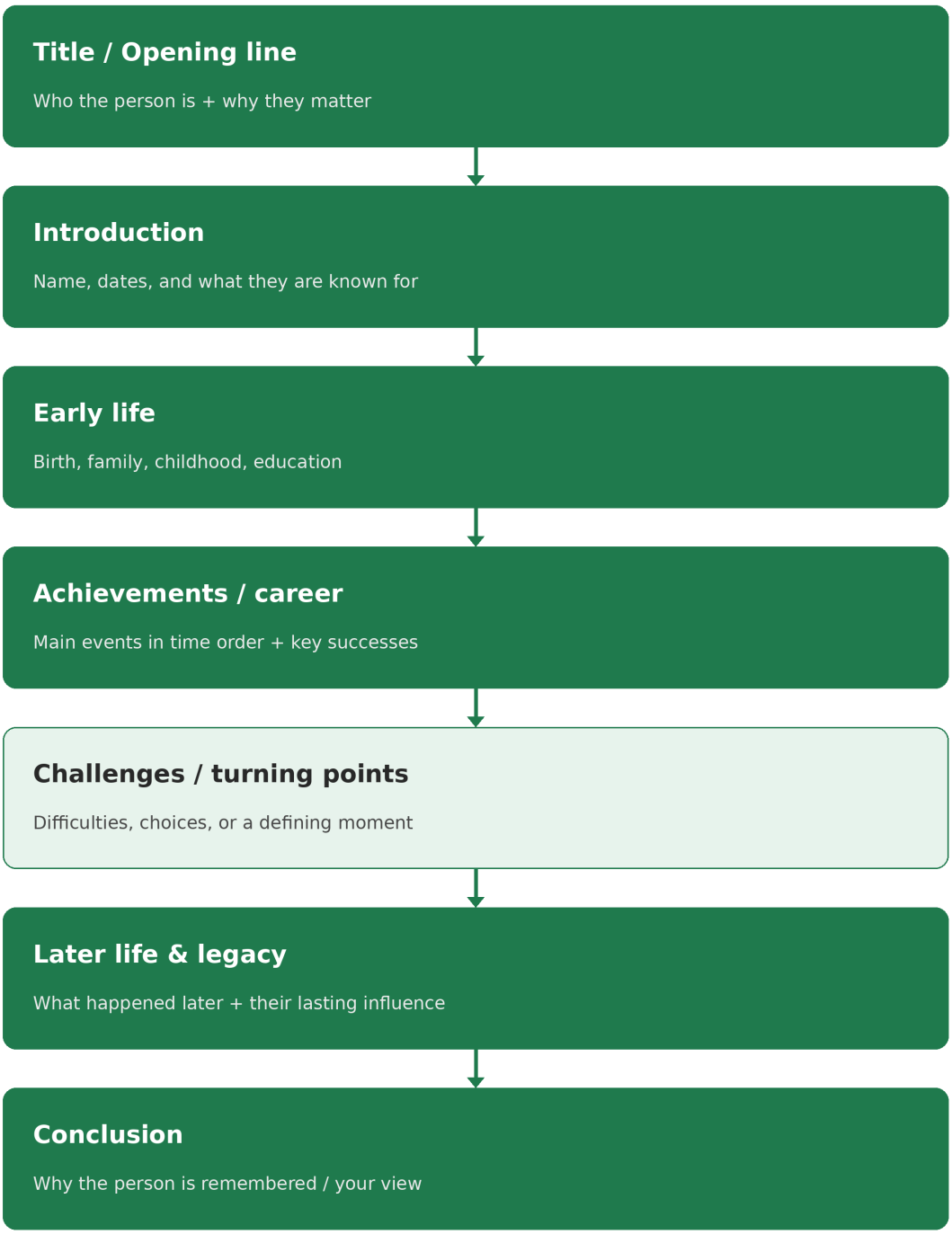
Time linker	Use (mixed up)
1 In 1990,…	a shows what happened next
2 After that,…	b gives an exact year
3 At the age of ten,…	c shows the very end of a life or career
4 Finally,…	d gives the person's age at an event

TASK: Write one sentence about a famous person using each time linker.

B1 · THE STRUCTURE YOU ARE BUILDING TOWARDS

Study this plan before you start. A biography tells the story of a real person's life in time order, using past tenses and time linkers, and shows why the person matters. Every task in this booklet helps you build one part of it.

A BIOGRAPHY — STRUCTURE



B1 · PHASE 3 – PUT THE LIFE IN ORDER

These sentences from a biography are in the **wrong order**. Number them 1–6 to put the life in time order.

a He became world champion in 2015.
b He was born in 1990 in a small town.
c Today, he is remembered as one of the best players ever.
d As a child, he loved playing football in the street.
e He retired from the sport in 2020.
f At eighteen, he joined a professional club.

*Remember: a biography usually starts with **birth** and ends with **legacy**.*

B1 · PHASE 4 – PAST TENSES

Put the verb in brackets into the correct past form.

1 She _____ (be) born in Ljubljana in 1980.
2 As a child, she _____ (love) reading books.
3 In 2005, she _____ (win) her first award.
4 While she _____ (study), she also worked part-time.
5 By the time she was 30, she _____ (already / become) famous.

B1 · PHASE 5 – SENTENCE BUILDING

Complete each sentence about a person of your choice.

1 _____ was born in _____ in _____.
2 As a child, _____.
3 Later, _____.
4 One of the most important moments was when _____.
5 Today, _____ is remembered for _____.

B1 · PHASE 6 – FROM FACTS TO SENTENCES

Turn each short fact into a full biography sentence.

1 born – 1975 – Maribor
2 school – loved science
3 1998 – first job as a teacher
4 2010 – wrote a famous book
5 now – lives in Slovenia, still writing

B1 · PHASE 7 – WHY THEY MATTER (MATCH)

A biography says why the person is important. Match each person to their achievement. **The order is mixed up.**

Person	Why they matter (mixed up)
1 a scientist	a wrote books loved around the world
2 an athlete	b made an important discovery
3 a writer	c broke a world record

B1 · PHASE 8 – SPOT & FIX THE MISTAKES

Each sentence has one mistake (grammar, word choice or style). Find it and rewrite it.

1 She born in 1990.
2 When he was young, he like drawing.
3 In 2010 she has won a big prize.
4 He is remembered for his musics.
5 After that, she become a doctor.
6 He studied at university for become an engineer.

B1 · PHASE 9 – PLAN YOUR BIOGRAPHY

Write short notes (not full sentences) for each part.

Part	My notes
Who + why they matter	_____
Early life	_____
Main achievements	_____
Later life	_____
Why remembered	_____

B1 · FINAL WRITING TASK

Read the task, then write your biography.

Your school magazine is running a series called **“People We Admire”**. Write a short biography of a person you admire – real or historical (for example a sportsperson, musician, scientist or family member).

Write a **biography of 120–150 words** in which you:

- say who the person is and why you admire them
- describe their early life and background
- describe their main achievements in time order
- end by saying why they are remembered or important.